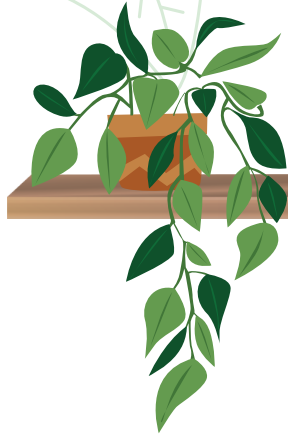


# The CES Green Team's

## TIP OF THE MONTH



**Delete your old  
emails and reduce  
your digital footprint!**

Did you know that every email stored in your inbox uses energy and contributes to your digital carbon footprint? It's true — those old newsletters, calendar invites, and “just checking in” threads add up!

### **Some other ways to reduce your digital footprint include:**

- Clean up your Drive, delete duplicate and unnecessary files
- Keep the battery levels of devices between 20 and 80% as this ensures a longer battery life.
- Unplug chargers when they are not in use.
- Never leave devices plugged in at full charge. Instead, charge for short and regular intervals as this also increases the battery life.
- Reduce your use of A.I. (learn more [here](#))

### **Additional resources/links**

- [Five tips for reducing your digital footprint](#)
- [AI + the Environment: Resources](#)
- [What is the digital carbon footprint](#)

*The Green Team's mission is to center sustainability and climate justice principles within CES's policies, procedures, and operations. Additionally, we support the integration of climate justice education and advocacy into the agency's work with the diverse communities it serves.*

The Green Team's next meeting is **August 5, 1PM.**

Come join us!

Email [greenteam@collaborative.org](mailto:greenteam@collaborative.org).